Restaino & Associates

WISCONSIN REALTORS® ASSOCIATION 4801 Forest Run Road Madison, Wisconsin 53704

REAL ESTATE CONDITION REPORT

Page 1 of 6

DISCLAIMER

THIS CONDITION REPORT CO	INCERNS THE REAL PROPE	ERTY LOCATED AT 346 P	Apollo way	
		IN THE City		
(CITY) (VILLAGE) (TOWN) OF	Madison			, COUNTY OF
Dane County		STATE OF WISC	ONSIN.	
THIS REPORT IS A DISCLOS	SURE OF THE CONDITION	OF THAT PROPERTY	IN COMPLIANCE	WITH SECTION

709.02 OF THE WISCONSIN STATUTES AS OF March (MONTH) 20 (DAY), 2025 (YEAR). IT IS NOT A WARRANTY OF ANY KIND BY THE OWNER OR ANY AGENTS REPRESENTING ANY PARTY IN THIS TRANSACTION AND IS NOT A SUBSTITUTE FOR ANY INSPECTIONS OR WARRANTIES THAT THE PARTIES MAY WISH TO OBTAIN.

A buyer who does not receive a fully completed copy of this report within 10 days after the acceptance of the contract of sale or option contract for the above-described real property has the right to rescind that contract (Wis. Stat. s. 709.02), provided the owner is required to provide this report under Wisconsin Statutes chapter 709.

NOTICE TO PARTIES REGARDING ADVICE OR INSPECTIONS

Real estate licensees may not provide advice or opinions concerning whether or not an item is a defect for the purposes of this report or concerning the legal rights or obligations of parties to a transaction. The parties may wish to obtain professional advice or inspections of the property and to include appropriate provisions in a contract between them with respect to any advice, inspections, defects, or warranties.

A. OWNER'S INFORMATION

- A1. In this form, "aware" means the "owner(s)" have notice or knowledge.
- A2. In this form, "defect" means a condition that would have a significant adverse effect on the value of the property; that would significantly impair the health or safety of future occupants of the property; or that if not repaired, removed, or replaced would significantly shorten or adversely affect the expected normal life of the premises.
- A3. In this form, "owner" means the person or persons, entity, or organization that owns the above-described real property. An "owner" who transfers real estate containing one to four dwelling units, including a condominium unit and time-share property, by sale, exchange, or land contract is required to complete this report.

Exceptions: An "owner" who is a personal representative, trustee, conservator, or fiduciary appointed by or subject to supervision by a court, and who has never occupied the property transferred is not required to complete this report. An "owner" who transfers property that has not been inhabited or who transfers property in a manner that is exempt from the real estate transfer fee is not required to complete this report. (Wis. Stat. s. 709.01)

- A4. The owner represents that to the best of the owner's knowledge, the responses to the following questions have been accurately checked as "yes," "no," or "not applicable (N/A)" to the property being sold. If the owner responds to any question with "yes," the owner shall provide, in the additional information area of this form, an explanation of the reason why the response to the question is "yes."
- A5. If the transfer is of a condominium unit, the property to which this form applies is the condominium unit, the common elements of the condominium, and any limited common elements that may be used only by the owner of the condominium unit being transferred.
- A6. The owner discloses the following information with the knowledge that, even though this is not a warranty, prospective buyers may rely on this information in deciding whether and on what terms to purchase the property. The owner hereby authorizes the owner's agents and the agents of any prospective buyer to provide a copy of this report, and to disclose any information in the report, to any person in connection with any actual or anticipated sale of the property.

CAUTION: The lists of defects following each question below are examples only and are not the only defects that may properly be disclosed in response to each respective question.

	B. STRUCTURAL AND MECHANICAL	YES	NO	N/A
B1.	Are you aware of defects in the roof?			
DΩ	Roof defects may include items such as leakage or significant problems with gutters or eaves.			
B2.	Are you aware of defects in the electrical system? Electrical defects may include items such as defects in solar panels and systems, electrical		\checkmark	
	wiring not in compliance with applicable code, knob and tube wiring, 60 amp service, or			
	aluminum-branch circuit wiring.	_		_
B3.	Are you aware of defects in part of the plumbing system (including the water heater, water softener, and swimming pool)?		\checkmark	Ш
	Other plumbing system defects may include items such as leaks or defects in pipes, toilets,			
	interior or exterior faucets, bathtubs, showers, or any sprinkler system.			
B4.	Are you aware of defects in the heating and air conditioning system (including the air filters		\checkmark	
	and humidifiers)? Heating and air conditioning defects may include items such as defects in the heating			
	ventilation and air conditioning (HVAC) equipment, supplemental heaters, ventilating fans or			
	fixtures, or solar collectors.			
B5.	Are you aware of defects in a woodburning stove or fireplace or of other defects caused by			\checkmark
	a fire in a stove or fireplace or elsewhere on the property? Such defects may include items such as defects in the chimney, fireplace flue, inserts, or			
	other installed fireplace equipment; or woodburning stoves not installed pursuant to			
	applicable code.			
B6.	Are you aware of defects related to smoke detectors or carbon monoxide detectors or a		\checkmark	
	violation of applicable state or local smoke detector or carbon monoxide detector laws? NOTE: State law requires operating smoke detectors on all levels of all residential			
	properties and operating carbon monoxide detectors on all levels of most residential			
	properties (see Wis. Stat. ch. 101).			
B7.	Are you aware of defects in the basement or foundation (including cracks, seepage, and		\checkmark	
	bulges)? Other basement defects may include items such as flooding, defects in drain tiling or sump			
	pumps, or movement, shifting, or deterioration in the foundation.			
B8.	Are you aware of defects in any structure on the property?		\checkmark	
	Structural defects with respect to the residence or other improvements may include items			
	such as movement, shifting, or deterioration in walls; major cracks or flaws in interior or			
	exterior walls, partitions, or the foundation; wood rot; and significant problems with driveways, sidewalks, patios, decks, fences, waterfront piers or walls, windows, doors,			
	floors, ceilings, stairways, or insulation.			
B9.	Are you aware of defects in mechanical equipment included in the sale either as fixtures or		\checkmark	
	personal property?			
	Mechanical equipment defects may include items such as defects in any appliance, central vacuum, garage door opener, in-ground sprinkler, or in-ground pet containment system that			
	is included in the sale.			
B10.			\checkmark	
	water conditioner system or water treatment system, or other items affixed to or closely			
	associated with the property?			
B11.	Such items may include reverse osmosis systems, iron filters, or other filters. Are you aware of basement, window, or plumbing leaks, overflow from sinks, bathtubs, or	П	abla	
D 11.	sewers, or other ongoing water or moisture intrusions or conditions?		¥.	ш
B12.	Explanation of "yes" responses			
	C. ENVIRONMENTAL	VEO	NO	N1/A
C1.	Are you aware of the presence of unsafe levels of mold?	YES	NO	N/A
C2.	Are you aware of a defect caused by unsafe concentrations of, or unsafe conditions relating	Ħ	∇	Ħ
	to, radon, radium in water supplies, high voltage electric (100 KV or greater) or steel natural			

gas transmission lines located on but not directly serving the property, lead in paint, lead in soil, or other potentially hazardous or toxic substances on the property? NOTE: Specific

	federal lead paint disclosure requirements must be complied with in the sale of most residential properties built before 1978.			
C3.	Are you aware of the presence of asbestos or asbestos-containing materials on the	YES	NO V	N/A
	property?	_		_
C4.	Are you aware of the presence of or a defect caused by unsafe concentrations of, unsafe conditions relating to, or the storage of hazardous or toxic substances on neighboring properties?		☑	
C5.	Are you aware of current or previous termite, powder post beetle, or carpenter ant infestations or defects caused by animal, reptile, or insect infestations, <i>including infestations</i>			
C6.	impacting trees? Are you aware of water quality issues caused by unsafe concentrations of or unsafe conditions relating to load?		abla	
C7.	conditions relating to lead? Are you aware of the manufacture of methamphetamine or other hazardous or toxic substances on the property?		abla	
C8. I	Explanation of "yes" responses			
	D. WELL C. CERTIC EVETEME STODAGE TANKS			
ē	D. WELLS, SEPTIC SYSTEMS, STORAGE TANKS	YES	МО	N/A
D1.	Are you aware of defects in a well on the property or in a well that serves the property, including unsafe well water?		Ц	\square
	Well defects may include items such as an unused well not properly closed in conformance with state regulations, a well that was not constructed pursuant to state standards or local			
	with state regulations, a well that was not constructed pursuant to state standards or local code, or a well that requires modifications to bring it into compliance with current code			
	specifications. Well water defects might include, but are not limited to, unsafe levels of			
	bacteria (total Coliform and E. coli), nitrate, arsenic, or other substances affecting human			
Da	consumption safety.			П
D2. D3.	Are you aware of a joint well serving the property? Are you aware of a defect related to a joint well serving the property?	H		H
D3. D4.	Are you aware that a septic system or other private sanitary disposal system serves the	H	Ĭ	H
	property?	_	_	_
D5.	Are you aware of defects in the septic system or other private sanitary disposal system on the property or any out-of-service septic system that serves the property and that is		abla	
	not closed or abandoned according to applicable regulations?			
	Septic system defects may include items such as backups in toilets or in the basement;			
D6.	exterior ponding, overflows, or backups; or defective or missing baffles. Are you aware of underground or aboveground fuel storage tanks on or previously located	П	\square	П
DC.	on the property? (If "yes," the owner, by law, may have to register the tanks with the		ـــــنا	_
	Wisconsin Department of Agriculture, Trade and Consumer Protection at P.O. Box 8911,			
	Madison, Wisconsin, 53708, whether the tanks are in use or not. Regulations of the			
	Wisconsin Department of Agriculture, Trade and Consumer Protection may require the closure or removal of unused tanks.)			
D7.	Are you aware of defects in the underground or aboveground fuel storage tanks on or			abla
	previously located on the property?	_	_	
	Defects in underground or aboveground fuel storage tanks may include items such as			
	abandoned tanks not closed in conformance with applicable local, state, and federal law;			
D8.	leaking; corrosion; or failure to meet operating standards. Are you aware of an "LP" tank on the property? (If "yes," specify in the additional	П		abla
D C.	information space whether the owner of the property either owns or leases the tank.)	_	_	
D9.	Are you aware of defects in an "LP" tank on the property?			\checkmark
D10.	Explanation of "yes" responses			
į.				

	E. TAXES, SPECIAL ASSESSMENTS, PERMITS, ETC.	YES	NO	N/A
E1.	Have you received notice of property tax increases, other than normal annual increases,		\checkmark	
E2.	or are you aware of a pending property reassessment? Are you aware that remodeling was done that may increase the property's assessed value?		abla	
E3.	Are you aware of pending special assessments?	Ā	abla	
E4.	Are you aware that the property is located within a special purpose district, such as a		\checkmark	
	drainage district, that has the authority to impose assessments against the real property located within the district?			
E5.	Are you aware of any proposed construction of a public project that may affect the use of		\checkmark	
E6.	the property? Are you aware of any remodeling, replacements, or repairs affecting the property's		abla	
∟0.	structure or mechanical systems that were done or additions to this property that were		¥.	
	made during your period of ownership without the required permits?	_		
E7.	Are you aware of any land division involving the property for which a required state or local permit was not obtained?		\checkmark	Ш
E8.	Explanation of "yes" responses			
	F. LAND USE	YES	NO	N/A
F1.	Are you aware of the property being part of or subject to a subdivision homeowners'		Ï	
5 0	association, or other homeowners' association?			
F2.	If the property is not a condominium unit, are you aware of common areas associated with the property that are co-owned with others?		\checkmark	
F3.	Are you aware of any zoning code violations with respect to the property?		∇	
F4.	Are you aware of the property or any portion of the property being located in a floodplain,		\checkmark	
F5.	wetland, or shoreland zoning area? Are you aware of nonconforming uses of the property?		\checkmark	П
. 0.	A nonconforming use is a use of land, a dwelling, or a building that existed lawfully before	_		_
	the current zoning ordinance was enacted or amended, but that does not conform to the			
F6.	use restrictions in the current ordinance. Are you aware of conservation easements on the property?		\square	П
. 0.	A conservation easement is a legal agreement in which a property owner conveys some	_		_
	of the rights associated with ownership of his or her property to an easement holder such			
	as a governmental unit or a qualified nonprofit organization to protect the natural habitat of fish, wildlife, or plants or a similar ecosystem, preserve areas for outdoor recreation or			
	education, or for similar purposes.			
F7.	Are you aware of restrictive covenants or deed restrictions on the property?			
F8.	Other than public rights of ways, are you aware of nonowners having rights to use part of the property, including, but not limited to, private rights-of-way and easements other		\checkmark	Ш
	than recorded utility easements?			
F8a.	Are you aware of any private road agreements or shared driveway agreements relating to		\checkmark	
F9.	the property? Are you aware of the property being subject to a mitigation plan required under		\square	
1 3.	administrative rules of the Wisconsin Department of Natural Resources related to county	Ы	¥	ш
	shoreland zoning ordinances, which obligates the owner of the property to establish or			
	maintain certain measures related to shoreland conditions and which is enforceable by			
F10.	the county? The use value assessment system values agricultural land based on the income that would			
	be generated from its rental for agricultural use rather than its fair market value. When a			
	person converts agricultural land to a non agricultural use (e.g., residential or commercial			
	development), that person may owe a conversion charge. For more information visit https://www.revenue.wi.gov/Pages/FAQS/slf-useassmt.aspx or (608) 266-2486.			
	a. Are you aware of all or part of the property having been assessed as agricultural		\checkmark	
	land under Wis. Stat. s. 70.32 (2r) (use value assessment)?	_		_
	b. Are you aware of the property having been assessed a use-value assessment		\checkmark	
	conversion charge relating to this property? (Wis. Stat. s. 74.485 (2))			

	c. Are you aware of the payment of a use-value assessment conversion charge	YES	NO	N/A
F11.	having been deferred relating to this property? (Wis. Stat. s. 74.485 (4)) Is all or part of the property subject to or in violation of a farmland preservation agreement? Early termination of a farmland preservation agreement or removal of land from such an		Ø	
	agreement can trigger payment of a conversion fee equal to 3 times the class 1 "use value" of the land. Visit https://datcp.wi.gov/Pages/Programs_Services/FarmlandPreservation.aspx for more information.			
F12.	Is all or part of the property subject to, enrolled in, or in violation of the Forest Crop Law, Managed Forest Law, the Conservation Reserve Program, or a comparable program?		\checkmark	
F13.	Are you aware of a dam that is totally or partially located on the property or that an ownership in a dam that is not located on the property will be transferred with the property because it is owned collectively by members of a homeowners' association, lake district, or similar group? (If "yes," contact the Wisconsin Department of Natural Resources to find		☑	
F14.	out if dam transfer requirements or agency orders apply.) Are you aware of boundary or lot line disputes, encroachments, or encumbrances (including a joint driveway) affecting the property? Encroachments often involve some type of physical object belonging to one person but partially located on or overlapping on land belonging to another; such as, without limitation, fences, houses, garages, driveways, gardens, and landscaping. Encumbrances include, without limitation, a right or claim of another to a portion of the property or to the use of the			
F15.	property such as a joint driveway, liens, and licenses. Are you aware there is not legal access to the property?		abla	
F16.	Are you aware of federal, state, or local regulations requiring repairs, alterations, or corrections of an existing condition? This may include items such as orders to correct building code violations.		☑	
F17.	Are you aware of a pier attached to the property that is not in compliance with state or local			\checkmark
F18.	pier regulations? See http://dnr.wi.gov/topic/waterways for more information. Are you aware of a written agreement affecting riparian rights related to the property?			
F19.	Are you aware that the property abuts the bed of a navigable waterway that is owned by a		abla	
	hydroelectric operator? Under Wis. Stat. s. 30.132, the owner of a property abutting the bed of a navigable waterway that is owned by a hydroelectric operator, as defined in s. 30.132 (1) (b), may be required to ask the permission of the hydroelectric operator to place a structure on the bed of the waterway.			
F20.	Are you aware of one or more burial sites on the property? (For information regarding the presence, preservation, and potential disturbance of burial sites, contact the Wisconsin Historical Society at 800-342-7834 or www.wihist.org/burial-information). Explanation of "yes" responses			
F21.	Explanation of yes responses			
	G. ADDITIONAL INFORMATION	YES	NO	N/A
G1.	Have you filed any insurance claims relating to damage to this property or premises within		\checkmark	
G2.	the last five years? Are you aware of a structure on the property that is designated as a historic building or that		abla	
G2a.	all or any part of the property is in a historic district? Does the property currently have internet service?	\square	П	П
Gza.	If so, who is your provider? Spectrum	_	_	_
G2b.	Does the property have an electric vehicle charging system and station or installed wiring for a future system or station?		\checkmark	
. -	Is the system or station affixed to the property?		\checkmark	
G2c.	Does the property have accessibility features? If so, attach an Accessibility Features Report (see https://www.wra.org/Disabilities/).		\checkmark	
G3.	Are you aware of any agreements that bind subsequent owners of the property, such as		\checkmark	
G3a.	a lease agreement or an extension of credit from an electric cooperative? Are you aware of any right of first refusal, recorded or not, on all or any portion of the property?		\square	

© WRA Forms Subscription Library

Page 5 of 6

Prospective buyer ______ Date ______ Date _____

Date

Prospective buyer _____ Date _____

Information appearing in italics is supplemental in nature and is not required pursuant to Section 709.03 of the Wisconsin Statutes.

Copyright © 2023 by Wisconsin REALTORS® Association; Drafted by: Debra Peterson Conrad

Prospective buyer

No representation is made as to the legal validity of any provision or the adequacy of any provision in any specific transaction.

Restaino & Associates

Page 1 of 2

WISCONSIN REALTORS® ASSOCIATION

4801 Forest Run Road Madison, Wisconsin 53704

CONDOMINIUM ADDENDUM TO REAL ESTATE CONDITION REPORT

	THIS CONDOMINIUM ADDENDUM TO REAL ESTATE CONDITION REPORT (REPORT) IS AN ADDENDUM TO THE REAL ESTATE				
2	CONDITION REPORT DATED 03/20/2025 CONCERNING THE PROPERTY LOCATED AT				
3	546 Apollo Way				
4	(STREET ADDRESS), IN THE (CITY) (VILLAGE) (TOWN) STRIKE TWO				
5	OF <u>Madison</u> , COUNTY OF <u>Dane County</u> , STATE OF WISCONSIN.				
6	This Report is given in compliance with Wis. Stat. § 709.02(2) and is not a substitute for a professional review of the condominium				
	documents and disclosure materials.				
	I. CONDOMINIUM IDENTIFICATION and SELLER CONTACT INFORMATION				
9	Name of Condominium: Grand View Commons Condominium II				
10	Unit Number: 546				
11 12	This Condominium was created by the recording of the condominium instruments with the Office of the Register of Deeds on (insert date).				
	The contact information for the (Unit Owner) (Unit Owner's agent/listing broker) STRIKE ONE is as follows: Name: Cathy Hannes, Restaino & Associates				
	Address: 6131 Nesbitt Road, Suite 300, Fitchburg, WI 53719				
	Phone Number(s): 608-206-5478				
	E-mail address (optional): cathymhannes@listwithcathy.com				
	II. CONDOMINIUM ASSOCIATION INFORMATION				
19	Name of the Condominium Association: Grandview Commons Condominium II				
20	Address of the Condominium Association: c/o Madison Property Management , 1202 Regent St, Madison, WI 53715				
21	This Condominium Association is self-managed has hired or retained management CHECK ONE.				
22	Contact Information (Association representative who can address the sale or the condominium in general):				
23	Name: Kelley Still - Condominium Manager				
	Address: 1202 Regent Street, Madison, WI 53715				
25	Phone Number(s): 608-251-8777 ext 217				
26	E-mail address (optional): kelleys@madisonproperty.com				
	III. CONDOMINIUM ASSESSMENTS, FEES and CHARGES				
	The Unit Owner is responsible for the following current condominium assessments, fees, special assessments and other charges				
29	(itemize)(Optional: attach a copy of the current budget for easy reference.): \$300.00 per month				
30	Have all current charges been paid? Yes No CHECK ONE				
31	IV. EXECUTIVE SUMMARY				
32	A copy of the Executive Summary is attached unless this is a small condominium electing Wis. Stat. § 703.365(8) disclosure				
33	requirements. Check with the Condominium Association to be sure that it is the most current version.				
	The information in this Report is true, correct and current to the best of the Unit Owner's knowledge.				
	Unit dottop verified 03/20/25 1:45 PM CDT OWN OF Luelle Schmidt dottop verified 03/20/25 1:41 PM CDT				
	Owner Roger Finch Owner Name Here ► Roger Finch Owner Luella Schmidt Owner Luella Schmidt Owner Luella Schmidt				
38	Buyer acknowledges receipt of a copy of this Report. Check if condominium disclosure materials have been received.				
	Buyer Date Date				
40	Print Name Here ▶ Print Name Here ▶				

Copyright© 2008 by Wisconsin REALTORS® Association Drafted by: Attorney Debra Peterson Conrad

No representation is made as to the legal validity of any provision or the adequacy of any provision in any specific transaction.

41 RESIDENTIAL CONDOMINIUM CONCEPTS

In general terms, residential Condominiums take what otherwise might have been an apartment, townhouse or house, and permits individual sales of the separate dwelling Units. All of the dwelling Unit owners own the common areas together and collectively pay for the upkeep and other common expenses. A Condominium, however, is not like living in an apartment because the owner is usually responsible for the maintenance and repair of everything within the Unit - the property manager does not take care of it, as would be the case with a tenant. To understand Condominium ownership, an understanding of certain key concepts is needed.

- 47 **Declaration:** The Declaration is a written document that creates a Condominium from one or more parcels of real estate. In the 48 Declaration, the owner declares his or her property to now be a Condominium. The Declaration divides the property into several 49 smaller parcels: Units, which are individually owned, and the Common Elements, which are owned in common by all of the Unit 50 owners together. The Declaration sets out what percentage of ownership interest in the Common Elements is assigned to each 51 Unit, and the number of votes that the owner of each Unit has in the Association.
- Declarant: The Declarant is the builder or developer who declares his or her property to be a Condominium by recording the Declaration and plat maps. The Declarant may reserve a period of "Declarant Control" that gives the Declarant time to finish construction of the Condominium project and/or to sell the Units. During this period, the Declarant exercises the powers and responsibilities of the Association through its exclusive right to appoint the directors to the Association board. As the Units are sold to purchasers, elections are held at different intervals and the Unit owners (other than the Declarant) elect an increasing number of the directors. Declarant Control lasts up to ten years in expandable Condominiums and up to three years in other Condominiums.
- Unit: A Unit is the part of the Condominium that is privately owned and used by the Unit owner. A Unit owner has exclusive ownership and possession of his or her Unit. The statutes define Unit in terms of cubicles of air, enclosed spaces located on one or more floors, and rooms. A Unit may also include structural parts of a building (walls, wood frame) or a Unit may be a whole building, a building plus the surrounding land, or just land (similar to a lot). Units may also include separate areas that are some distance apart. For example, a Unit may include a dwelling plus a storage area, patio or parking space. The boundaries of each Unit are defined in the Declaration, which may describe the perimeter walls, sometimes known as the "perimetric boundaries," the upper boundaries and the lower boundaries. Generally, everything within these boundaries will be part of the Unit. Therefore, each Unit's boundaries may impact the Unit owner's maintenance responsibilities, ability to make improvements or alterations, and insurance liability.
- 67 Common Elements: Common Elements means everything else in the Condominium that is not a Unit. In a typical residential
 68 Condominium, the Common Elements may include the land, the exterior and common areas of buildings (entranceway, halls,
 69 elevator, meeting room, etc.), landscaping, roads, any outside parking areas, outdoor lighting, any recreational facilities (swimming
 70 pool, tennis courts, clubhouse, etc.) and all other common areas and amenities.
- The Limited Common Elements: The Limited Common Elements are Common Elements that are identified in the Declaration or plat as reserved for the exclusive use of less than all of the Unit owners. Typically, a Limited Common Element will be reserved for the use of just one Unit. Basically, you don't own it individually, but you are the only one who may use it. This exclusive use, however, may be subject to restrictions stated in the Declaration, Bylaws or Condominium rules and regulations. Limited Common Elements may include features like a storage area, patio, balcony, garage parking space, or a boat slip.
- Percentage Interests: Every Unit owner shares in the ownership of the Common Elements with the other owners. Each Unit is allotted a portion of this ownership interest called the Percentage Interests. The Percentage Interests are stated in the Declaration and come automatically with the ownership of a Unit. The Percentage Interests often determine the share of common expenses that the Unit owner must pay for the repair and maintenance of the Common Elements and for the operation of the Association. Percentage Interests may be an equal percentage for all Units, in proportion to the square footage of the Units, based upon the location or value of the Units, or based upon some other formula stated in the Declaration.
- Association: The Association is the entity that the Unit owners use to act together as a group to manage and maintain the Condominium property and finances. This group will be either a nonstock, nonprofit corporation or an unincorporated Association. Every Unit owner is automatically a member of the Association and votes for the Association directors who, on behalf of the Association, manage and maintain the Common Elements, adopt budgets and set the amount of the fees or assessments paid by the Unit owners for the Association's common expenses. The Association directors typically are responsible for the maintenance of the Condominium property, including lawn and garden care, snow removal, painting, roofs, and amenities such as swimming pools and tennis courts. They are responsible for collecting assessment fees, maintaining books and records, overseeing reserve funds, preparing financial reports, and filing tax returns. The board of directors is responsible for enforcing the rules and providing disclosure materials for Unit sales. Some or all of these functions may be delegated to a Condominium manager or other professionals such as accountants.
- 92 Assessment Fees: The Association sets a budget for all of the Condominium expenses and divides those expenses among the Unit owners. These fees are called "common assessments" or "condo maintenance fees" and typically are paid monthly. The Association may also create reserves for future maintenance and repairs.